



2018 National Rendezvous Vendor Application

Commercial Vendors & Territorial Stores

2018 National Rendezvous Commercial Vendor Application

The National Royal Rangers Ministries of The General Council of the Assemblies of God is authorizing reserved exhibit space to vendors whose application has been approved by the national office. This Vendor Application must be completed and submitted to the address listed below by **June 15, 2018**.

PLEASE PRINT LEGIBLY

Store Name: _____

Contact or Merchant Name: _____

Contact Phone #: _____

Contact Email Address: _____

Describe the items or products you will be selling or the service(s) you will be providing: _____

Number of 20'x20' vendor spaces: _____ @ \$300 each = \$ _____ (Total enclosed)

I will provide a Personal Liability Insurance Certificate in the amount of \$1,000,000 (minimum)

My liability insurance provider is _____

I have purchased liability insurance through K & K Insurance

I, the undersigned, agree to abide by the rules and regulations as stated therein and will provide all required documentation.

Signature: _____ Date: _____

To validate this contract:

1. Attach a check made payable to "National Royal Rangers" for total price of exhibit space(s).
2. Provide a personal liability insurance certificate.
3. Read the exhibit/vendor information including standards, qualifications, and policies.
4. Only display and sell the items, products, or services listed in this application.

Mail one copy of this application to the address below and retain one copy for your files.

**National Royal Rangers
1445 N. Boonville Ave.
Springfield, MO 65802-1894**

Office Use Only

Date Insurance Cert. Received _____ Date Approved _____ Confirmation Sent _____

Exhibit / Vendor Information and Contract Provisions

Definition of a “vendor or exhibitor”

- Vendors will be defined as “anyone who provides items for sale at anytime on the Rendezvous site.”
- All vendors will be required to set up in a designated area.
- No one may sell items in unapproved areas, including personal tents, vehicles, etc.
- Vendors will be responsible to pay predetermined vendor fees, according to the size of the space occupied in the designated vendor area.

Location

The exhibit/vendor location will be communicated to the vendor upon event check in. All vendors must check in at registration.

Booth / Vendor Space Specifications

All commercial vendor spaces will be 20’x20’. The national Royal Rangers staff will assign a location for vendors at the event. Please list special needs or request on the back of the vendor application. Power and water will not be available in the vendor area.

Booth / Vendor Space Fees

All vendor spaces are \$300 per 20’x20’ area. The same vendor may purchase additional exhibit/vendor spaces.

Royal Rangers Values

The National Royal Rangers Ministries of The General Council of the Assemblies of God is a church-based program. **Smoking, drugs, alcoholic beverages, profanity, and immodest apparel are contrary to our values.** Exhibitors/vendors are requested to honor this standard. The national leadership reserves the right to restrict or expel exhibitors/vendors that do not follow these values.

Application

The National Royal Rangers Ministries must approve all applications. Use only the official application form and make certain all information is correct and complete.

Policies

- Exhibit/vendor space shared by two or more parties must be indicated on the application.
- No literature may be displayed outside the exhibitor/vendor area.

- No items may be displayed, sold, or advertised by the exhibitor/vendor—either at the vendor space or elsewhere on the Camp Eagle Rock property—that are sold by My Healthy Church or the National Royal Rangers Ministries.
- The National Royal Rangers Ministries or The General Council of the Assemblies of God shall not be held liable for the safety of exhibits against theft, robbery, or accident or for accidents to the exhibitors/vendors or their employees.
- All vendors must provide the National Royal Rangers Ministries with a certificate of liability insurance naming The General Council of the Assemblies of God as the additional insured for the dates of July 15-21, 2018. The certificate of insurance must be received by the National Royal Rangers office **by June 15, 2018.**
- No food products may be sold within or outside the vendor space without written permission.

Shipping

The exhibitor/vendor must arrange for shipping of any items or materials ahead of time.

Hours of Operation

July 15, 2018 – 1:00 – 5:00 p.m.

July 16-19, 2018 – 10:00 a.m. – 5:00 p.m.

Vendors lodging off-site will be allowed access to their vendor space one hour prior to the scheduled opening.

Vehicle Policy

Vehicles are allowed in the exhibitor/vendor area during set up and tear down dates and times only. At all other times, vehicles must be parked in assigned parking areas. Approved vendors will receive parking permits for access to a special vendor parking area. Tram service will be available from parking area to vendor area from July 15-19.

Setup and Teardown

Setup: Friday, July 13, at 10:00 am

Teardown: Friday, July 20, at 8:00 am

Special Note

The National Royal Rangers Ministries will be selling promotional and memorabilia products at Rendezvous under the name of the Eagle Rock Trading Post. Your vendor application may be denied if your items compete with the Eagle Rock Trading Post.